The Intercontinental Hotel room reservation form link will auto-populate a check-in date of 10/02 and check-out 10/05. **Proceed with your room booking if these are your preferred dates.** 

**However**, if you are reserving for a longer or shorter stay, the following instructions are helpful for modifying the default dates populated by the link.

**Avoid using a cell phone.** The link will function a computer or laptop.

- To adjust your dates, simply click the calendar icon located at the top of the page.
  - Click your arrival date on the calendar.
  - o Click your departure date on the calendar.
    - The date range will now display the number of nights you intend to stay.
  - Click the orange color "**Search**" button at the right.
    - A message may pop up to confirm you are modifying dates, click "Yes"
  - o Rooms will now be displayed for your preferred stay dates.

Next step: Select your room type.

Please note that the displayed price may not reflect our group rate and be assured that hotel will honor our rate of \$169 USD/night.

- o Classic king or classic double available.
- For an **ADA room** click the "wheelchair" icon above the room choices to view.
- Click select to select room.

**Next Step:** Guest Information page.

- Enter your personal information/Your credit card will not be charged until checkout
- o Click "Book for [\$] USD."
- o No upfront payment is required.
- o You will receive a confirmation number via email.
- o The destination fee will be waived at check out.

## Here is the breakdown of costs (PER NIGHT):

• Room Rate: \$169.00

• Destination Fee: Waived at checkout

Kansas City Arena Fee: \$3.00State Room Tax: 10.975%

• City Tax: 7.5%

Use this link to book your hotel room

May 2025. Prepared by Jacqueline Joseph. info@jjhandwriting.com